

Our Requirements

Menu Selection

To Ensure your needs are met it is necessary for us to have one weeks notice of menu choice. Our menu is a prepared guide only. We can assist in the preparation of a special menu to incorporate different dishes or budget.

Final Numbers

To ensure the highest quality of food is ordered for your function, a final number of guests is required at least 7 DAYS before function.

Insurance

The Club is extremely fastidious when looking after people and their belongings. Unfortunately we cannot take the responsibility for the damage or loss of items before, during or after a function and suggest that insurance cover be arranged by the organiser.

Damage

Any damage to club house or fixtures is the responsibility of the organiser and will be required to be repaired at the organisers expense.

Payments

Accounts will be posted out and accounts need to be finalized within 7 days of invoice.

Cancellation

If you cancel your function no costs will be incurred if 2 weeks notice is given otherwise 50% of room hire will be charged.

Table and Seating

We will require a floor plan at least 2 days prior to function so the arrangement of tables and chairs can be put in place.